

Stecoah Valley Food Ventures

Meeting Room Fee Schedule

- **CLEANING & SECURITY DEPOSIT**
\$100.00

This amount will be to pay cleaning costs for Users who leave the meeting room in an unacceptable manner, or will be applied to any damage or breakage caused by misuse of equipment.

- **MEETING ROOM**

Business (For Profit)

\$75.00 for 2 hour meeting

\$100.00 for 4 hour meeting

\$125.00 for 8 hour meeting

Non-Profit Business/Organization

\$50.00 for 2 hour meeting

\$75.00 for 4 hour meeting

\$100.00 for 8 hour meeting

The room is an air-conditioned space for a meeting, party, or banquet. Our price includes 5' rectangular or 4' round tables with upholstered or folding chairs. The room capacity is 48. (For classroom style seating, we recommend 30.)

- ✓ Drink service (coffee, hot and/or cold tea and iced water), is available for \$3.00 per person.
- ✓ Dinnerware, flatware, and glassware can be rented for a fee of \$4.00 per person.
- ✓ Tablecloths can be rented for \$5.00 each.
- ✓ The room rental fee allows for 1 hour of set-up and an additional hour for clean up, which is not considered part of the rental time. A discount will be given for consecutive days of rental.
- ✓ The room rental fee **does not include** any use of the kitchen.

- **BANQUET SERVICE**

Business (For Profit)

\$300.00 Event Rate

Non-Profit Business/Organization

\$200.00 Event Rate

This rate includes use of the kitchen facilities (for up to 5 hours) and the meeting room (for up to 8 hours) when booking a wedding reception, shower, family reunion or catered meal event. The meeting room will accommodate up to 48 people. Our price includes table linens (white tablecloths for any of our tables, and burgundy toppers or runners), dinnerware, flatware and glassware. **This rate does not include food.** Multiple day use and fees are negotiable. Catering service by the SVFV staff is available. Contact us at 828-479-1466 or kitchen@stecoahvalleycenter.com for pricing information.

FEE SCHEDULE EFFECTIVE FEBRUARY 1, 2009